



APPLICATION FOR APARTMENT

**Enclave 50 Apartments
Ballston Spa, NY**

How did you hear about us? _____

Applicant Information

Name of Applicant: _____ SSN: _____ Date of Birth: _____
 Driver's License Number: _____ Email: _____
 Work Phone: _____ Mobile Phone: _____
 Present Address: _____ City, State, Zip _____
 How long? _____ Lease: _____ YES _____ NO
 Lease Expiration Date: _____ Monthly Payment: _____
 Landlord's Name: _____ Landlord's Phone No.: _____
 Previous Address: _____

Emergency Contact Information

Name: _____ Relationship: _____
 Address: _____ Phone No.: _____

Employment Information

Current Employer (Company Name): _____

Employer's Address _____

Phone No.: _____ Supervisor's Name: _____

Position/Title: _____ FT _____ PT _____

Employment Dates: _____ Salary \$ _____

Previous Employer (Company Name): _____

Employer's Address _____

Phone No.: _____ Supervisor's Name: _____

Position/Title: _____ FT _____ PT _____

Employment Dates: _____ Salary \$ _____

Other Income: If yes, Source _____

Amount \$ _____ Verification Contact: _____

Motor Vehicles Information

Make/Model	Year	Color	License Plate #	State
1.				
2.				
3.				

Pet Information – Certain Restrictions Apply – All Animals Require Manager Consent

Type: _____ Weight _____ Description _____

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Criminal Background Information

Do you (or any potential occupants in the apartment) have charges pending against you (or them) for any criminal offense?

Applicant: ___Y ___N Occupants: ___Y ___N

Have you (or any potential occupants in the apartment) been convicted of any criminal offense; or entered a plea of “guilty” or “no contest” to any criminal offense; or had any criminal matter disposed of in a manner other than acquittal or a finding of “not guilty”?

Applicant: ___Y ___N Occupants: ___Y ___N

If “Yes” to any of the above questions, give details and dates, including the county and state in which the incident occurred:

List of Occupants, including Applicant (All Occupants over 18 of age must complete an application)

- 1. _____ 3. _____
- 2. _____ 4. _____

Applicant Signature

Date

I certify that all information provided on this application is true and complete. My signature above authorizes permission to verify any of the information contained in this application and verification of credit history from a consumer-reporting agency throughout the duration of the Lease Agreement and subsequent Renewals.

The Security Deposit paid is *not refundable* if this Application is approved following verification