



## Maintenance III - Cleaner – Albany, New York

**DHM Properties** is a large Property Management Company located in Albany, NY. We manage and operate over 7,000 apartments throughout the NY, MA and NH markets.

We are currently accepting applications for a Cleaner/Porter to assist with the maintenance activities of two apartment communities in the Albany, NY area. We are seeking a candidate that understands the importance of customer service and who will support the company's philosophy of going above and beyond our residents' expectations.

DHM Properties offer competitive wages and core benefits, including health, dental, voluntary life, paid holidays, and paid time off. We also offer a 401(k) retirement plan with company match and Flexible Spending Plan.

### **Responsibilities Include but not Limited to:**

- Maintaining the cleaning of apartment building hallways
- Maintaining the cleaning of on-site laundry rooms
- Maintaining the exterior entrances of apartment buildings
- Communicating any maintenance and property needs with supervisor(s)
- Regular inspection of buildings and grounds
- Overall property condition

### **The Ideal Candidate Should Possess:**

- Attention to details
- Previous experience with cleaning
- Ability to work on-call for snow removal
- Customer service and professionalism
- Strong interpersonal skills and the ability to communicate effectively
- Strong organizational skills and ability to multitask
- Employ good judgment
- Valid driver's license a must

This is an excellent opportunity for an individual seeking to come aboard with a great company and that values the efforts of individuals and seeks to promote from within their organization.

For consideration of employment, please complete the [Job Application](#) and submit to [jobs@dawnhomes.com](mailto:jobs@dawnhomes.com)